



Monitoring of SEAP implementation

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Centralized training for supporting structures

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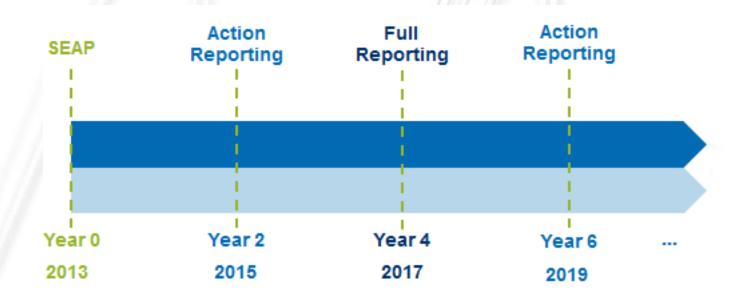


Reporting Guidelines on Sustainable Energy Action Plan and Monitoring

Version 1.0 (May 2014)

- Developed by the Covenant of Mayors Office in collaboration with the Joint Research Centre of the European Commission to assist signatories in understanding the Covenant reporting framework
- Step-by-step guidelines throughout the reporting process
- Practical recommendations and concrete examples
- Examples of indicators

Frequency of reporting



Content of SEAP reports

Part I Overall Strategy Part II
Emission
Inventories

Part III
Sustainable
Energy
Action Plan

Type of SEAP Reports

Action Reporting

- ➤ Part I Overall Strategy Specifies any changes to the overall strategy and provides updated figures on the attribution on staff and financial capacities
- ➤ Part III Sustainable Energy Action Plan Outlines the status of implementation of measures and their effect

Full Reporting

- Part I Overall Strategy
- ➤ Part II Emission Inventories Provides a Monitoring Emission Inventory (MEI)
- Part III Sustainable Energy Action Plan

Part I Overall Strategy

- Overall CO₂ reduction target
- Vision
- Coordination and organisational structures created
- Staff capacity allocated (preparation and implementation)
- Involvement of stakeholders and citizens
- Overall budget for the implementation of SEAP
- Financing sources used so far for SEAP implementation
- Monitoring process (Main barriers to SEAP implementation)

Part I - template

2020 target Baseline year Reduction target type Population estimates by 2020 **Baseline year **Baseline ye	Long-term target Target year Please choose! ▼ ** Please choose! ▼
(Mary 700 share there)	
(Max. 700 characters)	
(Max. 700 characters)	
d SEAP preparation:	SEAP implementation*:
 Local authority Local/regional energy agency External consultant Covenant Territorial Coordinator Other 	 Local authority Local/regional energy agency External consultant Covenant Territorial Coordinator Other
(Max. 700 characters) *: at least one checkbox is mandatory	
	Baseline year Reduction target type Population estimates by 2020 (Max. 700 characters) (Max. 700 characters) d SEAP preparation: Local authority Local/regional energy agency External consultant Covenant Territorial Coordinator Other (Max. 700 characters)

Part I - template

6) Overall estimated budget for the implementation of your SEAP	■ Local Authority* Budget spent so far (€) Investment Non-investm ■ Investment Non-investm Non-investm Total		In No	t foreseen for SEAP implem nvestment on-investment nvestment on-investment otal implementatio		
	Time period Please choose! ▼ Please of	:hoose! ▼ years	Please choose	e! • Please choose!	▼ years	
	(Max. 700 characters) *: at least one checkbox is mandatory					
7) Foreseen financing sources for the implementation of your SEAP	 ✓ public □ Local Authority's own reso □ National Funds and Programmes ✓ private □ Private 	mmes				
	(Max. 700 characters)					
8) Monitoring process						
	(Max. 700 characters) Please rate (little/fair/strong/not applicab Covenant sector:	le) the main problem	s encountered du	ıring SEAP implem	entation, either ov	verall or by key
		All sectors	Transport	Municipal	Tertiary	Residential
	Limited financial sources		<u>, , , , , , , , , , , , , , , , , , , </u>	*	*	<u>, , , , , , , , , , , , , , , , , , , </u>
	Absence of / weak regulatory framework	7	7	*	*	*
	Lack of technical expertise Lack of support from stakeholders	*	*	*	*	+
	Lack of support from stakeholders Lack of political support at other admin. levels	+ +++++++++++++++++++++++++++++++++++++	 	•	· ·	- ;
	Changes in the local political priorities	+ +	+	•	,	+
	Incompatibility with national policy orientations	-	7	7	7	+
	Immature or high cost technologies	7	•	•	•	7

Part II Emission Inventories

The key sectors included in emission inventory are:

- Buildings
- Municipal buildings
- > Tertiary buildings
- Residential buildings
- Transport
- Municipal fleet (Vehicles owned and used by the local authority administration)
- Public transport (bus, tram, metro urban rail transportation)
- Private and commercial transport
- Public lighting

Part II Emission Inventories - data needed

- Analysis of energy consumption in the building sector
- > Buildings number and characteristics
- Energy source
- > Total heated floor area (m²)
- > Thermal energy consumption (kWh/year) and
- Electricity consumption (kWh/year)

Part II Emission Inventories - data needed

- Analysis of Energy Consumption of the Transport Sector
- Structure of the fleet owned by the City according to fuel type
- Structure and characteristics of public transport in the City
- Number and type of registered private and combined-use vehicles
- Consumption of various fuel types for the fleet owned by the City
- Consumption of various fuel types for public transport
- Consumption of various fuel types for private and commercial transport
- Analysis of energy consumption of the public lighting sector
- Structure of electrical network of the public lighting
- > Types of electrical lighting sources (electric bulbs)
- Categories of electrical lighting facilities (lamps)
- Total consumption of electricity of the sector (kWh)

Part II - Template

		FINAL ENERGY CONSUMPTION [MWh]														
		Fossil fuels Renewable energies														
Sector	Electricity	Heat/cold	Natural gas	Liquid gas	Heating oil	Diesel	Gasoline	Lignite	Coal	Other fossil fuels	Plant oil	Biofuel	Other biomass	Solar thermal	Geothermal	Total
BUILDINGS, EQUIPMENT/FACILITIES AND INDUS	i															
Municipal huildings, equipment/facilities																0
Tertiary (non municipal) huildings, equipment/facilities																0
<u>Residential huildings</u>																0
<u>Public lighting</u>																0
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRANSPORT																
Subtotal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Part III – Sustainable Energy Action Plan

Key Actions	Area of intervention	Policy Instrument	Origin of the action	Responsible body
MUNICIPAL BUILDINGS, EQUIPMENT/FACILITIES				
Solar thermal collectors for education, administration and municipality building	Renewable energy for space heating and hot water	Energy management	Local authority	City of Ivanic-Grad, REGEA, City administrative office for development
Reconstruction of indoor lightning in primary schools classrooms	Energy efficient lighting systems	Energy management	Local authority	City of Ivanic-Grad, REGEA, City administrative office for development
Placement of thermometer in every room in municipality buildings	Behavioural changes	Awareness raising / training	Local authority	City of Ivanic-Grad, REGEA, City administrative office for development
Thermal insulation envelop and roof insulation refurbishment in 10 municipality buildings	Building envelope	Energy management	Local authority	City of Ivanic-Grad, REGEA, City administrative office for development
Energy high efficiency doors and windows mounting on 10 municipality buildings	Building envelope	Energy management	Local authority	City of Ivanic-Grad, REGEA, City administrative office for development
Thermostatic radiator sets installation in all municipality buildings	Behavioural changes	Awareness raising / training	Local authority	City of Ivanic-Grad, REGEA, City administrative office for development
Mounting energy savings lamps in municipality building	Energy efficient lighting systems	Energy management	Local authority	City of Ivanic-Grad, REGEA, City administrative office for development
Energy labelling	Behavioural changes	Energy certification / labelling	Local authority	City of Ivanić-Grad

Part III – Sustainable Energy Action Plan

Key Actions		entation rame		Estimated		Estimates in 2020			
		End time	Status of implementation	implementation cost (C)	Implementation cost spent so far (C)	Energy savings [MWh/a]	Renewable energy production [MWh/a]	CO: reduction [t CO: /a]	
MUNICIPAL BUILDINGS, EQUIPMENT/FACILITIES									
Solar thermal collectors for education, administration and municipality building	2016	2020	Not started	232877	0	0	815	163.70	
Reconstruction of indoor lightning in primary schools classrooms	2016	2020	Not started	35000	0	43.25	0	13.96	
Placement of thermometer in every room in municipality buildings	2016	2020	Not started	600	0	277.50	0	55.74	
Thermal insulation envelop and roof insulation refurbishment in 10 municipality buildings	2011	2020	Ongoing	350000	310054.22	1350	0	271.20	
Energy high efficiency doors and windows mounting on 10 municipality buildings	2011	2020	Not started	470000	0	590.50	0	118.60	
Thermostatic radiator sets installation in all municipality buildings	2011	2018	Not started	79500	0	554	0	111.30	
Mounting energy savings lamps in municipality building	2011	2017	Not started	0	0	197	0	63.63	
Energy labelling	2015	2017	Ongoing	186513.32	13815.79	17.84		3.67	

Current status of Reporting

EU

SEAPs accepted	3.831
Number of submitted Action report s (without MEI)	595
Number of submitted Full reports (with MEI)	275
Total number of submitted monitoring reports	871

Croatia

SEAP accepted	50
Number of submitted Action report s (without MEI)	11
Number of submitted Full reports (with MEI)	-
Total number of submitted monitoring reports	11

Conclusion and recommendations

- By signing the Covenant of Mayors, cities are obliged to develop a Sustainable Energy Action Plan and to continuously inform the European Commission on implementation progress and efficiency every two years
- Action or Full reporting
- The same Methodology as in SEAPs
- Necessary steps:
 - Establish successful scheme for continuous collection of requested energy indicators of each subsector
 - Identify available national and international financial sources for SEAP implementation City budget should be the last option if there are no other financial sources at all
- Education, Education, Education!!!



Thank you for your attention!

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